

13 April 2017

REGULAR MEETING MINUTES
BOATHOUSE/HAINS PARK IMPROVEMENTS COMMITTEE
7:00 p.m., MEETING ROOM, OLD LYME TOWN HALL

PRESENT

PG	Paul Gianquinto	Co-Chairman
PF	Paul Fuchs	Co-Chairman
JP	John Parker	
KB	Ken Biega	
GH	Greg Hack	
PC	Phil Carney	
DB	Don Bugbee	
BR	Bonnie A. Reemsnyder	Ex-Officio

ABSENT

BS	Brian Schuch	Secretary
RD	Bob Dunn	
SS	Skip Sibley	Ex-Officio
AR	Andy Russell	Ex-Officio
JR	John Rhodes	Ex-Officio
NP	Nina Peck	Architect

CALL TO ORDER> **PG** 7:01 p.m.

1. CORRESPONDENCE

PG stated the Committee has received a Certificate of Temporary Occupancy for the Boathouse allowing use during daylight hours, which has been clarified to mean between sunrise and sunset. A copy is distributed to all members as an attachment to these minutes.

2. FINANCIAL REPORT

PG stated that the financial report has not changed since the last meeting; it will be updated with any changes authorized during this meeting and distributed as part of the next meeting minutes.

3. OLD BUSINESS

a. Toilet Building Improvements Subcommittee

Motion > **PG (GH)** to add **PG** to the Toilet Building Improvements Subcommittee, which only has two members since John Flower resigned.

Discussion: None

Motion approved 7-0-0.

PG stated his goal is to have sketches and an outline specification to the other members of the Subcommittee prior to the next P&R Commission meeting for review/comment.

4. NEW BUSINESS

a. Review Status of Construction

The Fire Marshal has inspected and tested the life safety systems at the Boathouse, the ZEO has inspected and noted the site work yet to be completed, and the Building Official had a walkthrough with Scope Construction. Boats have been moved back into the Boathouse, and the High School and Community programs are using the Boathouse during daylight hours.

b. Review and act on invoices:

i. Motion> PG (GH) To approve payment of Shoreline Fire Equipment Invoice 44769 dated 11 Apr 17 in the amount of \$500.00 for fire extinguishers requested by the Fire Marshal

Discussion: PG stated that Shoreline Fire Equipment is the vendor that Region 18 uses for all their facilities. The Committee is paying for the initial installation but all subsequent service will be paid by Region 18. The \$31.75 in sales tax is not applicable.

Motion approved 7-0-0.

ii. Motion> PG (KB) To authorize expenditure of \$800.00 for ADA-compliant room signage requested by the Fire Marshal, and to approve payment to Modulex New England when the material is received.

Discussion: PG explained that this is for material only and that he will install the signage so there will be no installation costs.

Motion approved 7-0-0.

iii. Motion> PG (PF) Motion to approve payment of Ciel Copy Center invoice dated 4 Apr 17 in the amount of \$6.40 for laminated fire alarm graphics requested by the Fire Marshal.

Discussion: PG explained the graphic was so fire department personnel can readily see which device is reporting in the event of a fire.

Motion approved 7-0-0.

iv. Motion> PG (JP) To approve reimbursement to PG for miscellaneous materials for the Boathouse as itemized and documented with receipts.

Discussion: PG explained the material was vinyl cove base and adhesive for the gypboard walls in the boat bay area, a key box and associated fasteners as requested by the Fire Marshal, Snow fence and wood posts for temporary exit lanes as approved by the ZEO.

Motion approved 7-0-0.

v. Motion> PG (PF) To recommend that the BOS approve Scope Construction Change Order Proposal 12 Rev 3 dated 31 Mar 17 in the amount of \$2,733.53 for modifications to the exterior emergency egress lighting.

Discussion: PG reviewed the history of the dispute between Scope and NCP Architects over the exterior emergency lighting, and explained that this was the least expensive and intrusive solution the team could come up with. The security lights will remain as installed and as functioning. The Type A lights from Door 4, around the building to Door 7 will be rewired so they are on one circuit and an inverter to handle the LED load will be installed.

Motion approved 6-0-1, DB abstained.

vi. Motion> PG (PF) To recommend that the BOS approve Scope Construction Change Order Proposal 13 dated 3 Apr 17 in the amount of \$1,507.00 for modifications to pull stations

requested by the Fire Marshal, installation of a phone line to the FA system and programming the system to interface with Valley Shore Emergency Dispatch.

Discussion: PG stated there was no phone work or programming shown on the drawings and that it was done on a time and material basis.

Motion approved 7-0-0.

5. APPROVAL OF MINUTES

Motion> PG (JP) To approve the minutes of the 9 Mar 17 Regular Meeting as submitted.

Discussion: None

Motion approved 5-0-2.

6. PUBLIC COMMENTS

a. BR explained the review process used by the Town and Region 18 to develop the new lease agreement, stated that it was ready for formal approval by the BOS next week and by the BOE at their next meeting.

b. BR stated that the Superintendent was happy with the progress being made developing their proposed agreement for operation of the facility which will be sent to the ORLA for their review/comment.

c. PF met with the Fire Marshal to discuss permanent locations for the flammable lockers, and will determine if the site plan needs to be revised/approved for the final proposed location.

d. DB stated he will provide a new automatic emergency defibrillator (AED) for installation in the Boathouse.

e. Maryjo Nosal asked who is responsible for testing/maintenance of the building's emergency systems. The Fire Marshal was responsible for the initial testing, and Region 18 and their vendors will be responsible for all testing/maintenance going forward.

7. ADJOURNMENT

Motion> PF(PG) To adjourn at 8:05 p.m.

Motion approved 7-0-0.



TOWN OF OLD LYME

BUILDING DEPARTMENT
52 Lyme Street
Old Lyme, CT 06371
Tel. (860) 434-1605 (x230)
Fax (860) 434-4135

Temporary Occupancy

April 7, 2017

Permit: 18164 166 Boston Post Road, Structure permit for new boat house

Applicant: Scope Construction, 46 Slater Road, New Britain Ct. Contractor License:
902298

Owner: Town Of Old Lyme

Code: IBC 2003, with 2005 supplement and 2009 CT amendments

Use: Educational use group "E", Storage use group "S2". Type: "VB"

The "Temporary Occupancy" is for **DAYTIME USE ONLY** until all punch list items are satisfied.

The following punch lists are included with this document:

NOTICE OF SIGNIFICANT COMPLETION as per the Old Lyme Fire Marshal (April 3, 2017).

Memorandum, Land use Office, Town Old Lyme (April 4, 2017)

The "Temporary Occupancy" IBC 2003 110.3 is issued for the full use of the Boathouse during daylight hours until May 8, 2017. After May 8, 2017 the enclosed punch lists must be completed or the Temporary Occupancy Permit will expire and a new Occupancy Permit must be obtained.

John V Flower

Building Official

Town Of Old Lyme

**OFFICE OF THE FIRE MARSHAL
TOWN OF OLD LYME
MEMORANDUM FOR FILE**

NOTICE OF SIGNIFICANT COMPLETION

EMERSON BOATHOUSE

166 Boston Post Road
Old Lyme CT 06371
April 3, 2017

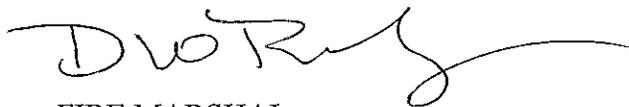
On this date, this Office performed an inspection to the business known as the "*Emerson Boathouse*", situated at 166 Boston Post Road, Old Lyme CT. During this inspection it was identified that recent construction activities performed within this location, classified as a mixed use "Storage and Educational Occupancy" were found to be within substantial compliance of the current State Fire and Life Safety Code.

Outstanding items that still exist include the following:

1. Installation of egress door auto-closure for the Boston Post Road street side (southwest) entry door (Door 005).
2. Permanent labeling of locker, multi-purpose, office and storage room doors.
3. Installation of exterior emergency egress lighting.
4. Determination of a suitable location within the building or site for the inclusion of a "Flammable Material" storage cabinet for gasoline storage for an estimated 36 gallons of outboard motorboat fuel. Current location of cabinet is outside the building.
5. Installation of Fire Extinguishers and Spill Kit for flammable material storage cabinet use.
6. Completion of site grading and drainage.
7. Removal of remaining vegetation and remaining debris situated along the fence and egress sidewalk leading from northwest egress door (Door 007)

Based upon these outstanding items, this Office recommends that the use of this building be restricted to "**Daytime Use Only**" until the remaining Outstanding Items are corrected/installed.

END OF MEMORANDUM



FIRE MARSHAL
David W. Roberge

TOWN OF OLD LYME

Memorandum
Land Use Office
Town of Old Lyme

To: John Flower, Building Official
From: Keith Rosenfeld, ZEO
Date: April 4, 2017
RE: Boathouse Review

John:

As you know, I visited (again) the boathouse and found the majority of the site work unfinished.

1. Parts of the silt fence have been fixed but the whole fence does not look as it will remain functioning for the remaining life of the construction. A portion near the outside Porto pot needs to be fixed ASAP.
2. The lower end of the proposed driveway remains incomplete with the lack of any placed gravel material and no reinforced turf; adding to the possibility for more erosion and sediment flow.
3. Many disturbed area remain highly unstable and should be temporarily stabilized or permanently, with the proper amount of topsoil, seed and mulch. Again if left untreated, erosion will take place, increasing its likelihood each and every day
4. Flooding around the building remains a problem as that many of the required drainage improvements have not been completed or even started; no swales have been constructed to accommodate the accumulated storm water.
5. Basketball courts remain undone; only acting as an impervious surface influencing storm water in a negative fashion.

In conclusion:

- My personal opinion is that all of these items should be completed before any rower uses these facilities, if not only for aesthetic reasons and/or community pride.
- It is my belief that the Town's main goal should be public safety and not the rush to accommodate rowers in an unstable environment.
- My other real fear is that when the rowers (and basketball players) come and the hot weather starts settling in, no other work to the site will be done until long after the season has ended.
- But at the end of the day, with the assurance that these remaining site plan items will be done in a VERY timely manner and all building and fire codes are met, I will not impede its opening.

SHORELINE FIRE EQUIPMENT

PO BOX 1077
OLD SAYBROOK, CT 06475
(860) 388-6466



INVOICE

INVOICE # 44769
DATE 04/11/2017
DUE DATE 04/26/2017
TERMS Net 15

BILL TO

OLD LYME BOATHOUSE
TOWN OF OLD LYME
ATTN: BOATHOUSE
HAINES PARK
IMPROVEMENT COMMITTEE
OLD LYME, CT 06371

Please detach top portion and return with your payment.

ACTIVITY	QTY	RATE	AMOUNT
MSC SITE SERVICE CHARGE	1	59.00	59.00T
FXI FIRE EXTINGUISHER INSPECTION (INCLUDES ALL PARTS)	5	8.50	42.50T
MEXT FIRE EXTINGUISHER MOUNTED	5	5.75	28.75T
X5ABC 5 LB. ABC FIRE EXTINGUISHER NEW	5	62.00	310.00T
DOT DOT/HMIS LABEL	5	2.50	12.50T
AS ADHESIVE LOCATOR SIGN	2	6.00	12.00T
PS PLASTIC LOCATOR SIGN	3	11.75	35.25T

SUBTOTAL	500.00
TAX (6.35%)	31.75
TOTAL	531.75
BALANCE DUE	\$531.75
	\$500.00

Acknowledgment 63774

Page 1

Bill To Accounts Payable Town of Old Lyme Boathouse Hains Park Improvement Committee 0 52 Lyme Street 63774 Old Lyme, CT 06317		Ship To Shipping & Receiving		
Phone 000.000.0000	FAX 00.0000	Phone 000.000.0000	FAX	
Ordered 04/10/2017	Est. Ship 04/24/2017	Install NONE	Terms Net 30 Days	
Project Boathouse Signs		Rep Roger Anderson / Roger Anderson		
Ref TOWN25		Ship Method UPS Brown	PO No. 14-04-17	
Item	Qty	Description	Unit Price	Extension
1.	1	(lot / 8) furnish ADA signs	\$800.00	\$800.00
THIS IS NOT AN INVOICE, PLEASE DO NOT PAY UPON RECEIPT OF THIS ACKNOWLEDGMENT YOUR BILLING CONTACT WILL RECEIVE AN INVOICE AFTER THE COMPLETION OF THE PROJECT				
			Subtotal	\$800.00
			* Tax Exempt Sales Tax	\$0.00
			Estimated Crating & Shipping	\$0.00
			Taxable Installation	\$0.00
			Order Total	\$800.00
Conditions: NA				

Ciel Copy Center
P.O. Box 763
855 Middlesex Tpke.
Old Saybrook, CT 06475

DATE: / /

NAME: Town of Old Lyme

ADDRESS: Boathouse

SOLD BY:	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE RTD.	PAID OUT
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QUANTITY		DESCRIPTION	PRICE	AMOUNT
2	1	11x17 Xerox		40
2	2	11x17 laminations		600
	3			
	4			640
	5			
	6			
	7			
	8			
	9			
	10			
	11			
	12			

CUSTOMERS ORDER NO. _____ RECEIVED BY: _____

KEEP THIS COPY FOR YOUR RECORDS

©2001 REDIFORM® 5L528

**Hains Park Fred Emerson Boathouse
P. Gianquinto Reimbursement
for Miscellaneous Itemized Material**

13 Apr 17

Vendor	Date	Item	Amount
Floor City	6-Mar-17	Vinyl cove base for gypboard walls in boat bays	\$ 271.70
Home Depot	10-Mar-17	Cove base adhesive	\$ 24.85
Emergency Access Systems	29-Mar-17	EAS key box	\$ 275.01
Home Depot	1-Apr-17	Snow fence, oak posts, temp exit signs	\$ 182.66
Laysville Center Hardware	3-Apr-17	Lag bolts for EAS key box	\$ 5.70
		Total	\$ 759.92



Your Commercial Flooring Store



800-898-9540
Monday - Friday 8am - 5pm PST

Confirmation #:
13029-20246

Code	Item	Quantity	Price	Grand Total
JDC4V	4 x 1/8 in. Johnsonite Vinyl Cove Base Wall Molding Baseboard [Size:4" in x 120' ft roll] [Color:86 Hunter Green]	2	\$106.80	\$213.60

Subtotal: \$213.60

Tax: \$0.00

Shipping
Cost: \$58.10

Grand Total: \$271.70

Customer ID: **13029**
Order #: **20246** placed 03/06/2017 at 06:35AM.

Bill To:

Paul Gianquinto
2 Binney Road
Old Lyme, CT 06371
United States
860-867-6666
pagianquinto@gmail.com

Ship To:

Paul Gianquinto
2 Binney Road
Old Lyme, CT 06371
United States
860-867-6666

Payment Method:

Credit Card: Visa
Paul A. Gianquinto

Shipping / Will-Call:

Ground Shipping (3-7 Days)

**Save \$25 on your next order of \$500 or more.
Use coupon code MY25 at checkout to save!**

Thank you for ordering at www.floorcity.com



More saving.
More doing.™

75 FRONTAGE RD MRG CHRISTOPHER YOUNG
EAST HAVEN, CT 06512 (203)467-2001

6223 00056 24515 03/10/17 05:02 PM
CASHIER SELF CHECK OUT

075378720072 CVBS ADH <A>
7200 COVE WALL BASE ADHESIVE 300Z
5@4.97 24.85
~~662756211934 WALL BASE <A> 69.97~~
4" X1/8" DK GRAY TPR WALLBASE 120+
24.85

SUBTOTAL ~~94.82~~
SALES TAX 6.02
TOTAL \$100.84

XXXXXXXX3280 GIFT CARD 30.00
CARD BALANCE 0.00 TA

XXXXXXXX4984 GIFT CARD 50.00
CARD BALANCE 0.00 TA

XXXXXXXX9247 GIFT CARD 20.84
CARD BALANCE 29.16 TA



6223 56 24515 03/10/2017 2221

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 06/08/2017
THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.



More saving.
More doing.™

816 HARTFORD TPKE. WATERFORD, CT 06385
RICH BRADLEY, STORE MGR. (860)437-1900

6215 00033 13103 04/01/17 01:12 PM
CASHIER EMILIO

720305763980 5'OAK POST <A>
OAK FENCE POSTS 1X2X60
10@2.19 21.90
764666696914 4X100 BARR <A>
4'X100' ORANGE SAFETY BARRIER FENCE
1@29.97
745974253709 REDLEDBACKUP <A>
RED LED EMERGENCY&EXIT W/BATTERY BU
2@59.94 119.88

SUBTOTAL ~~59.94~~
SALES TAX 10.91 ~~12.94~~
TOTAL ~~214.53~~
XXXXXXXXXXXX8741 HOME DEPOT 214.53
AUTH CODE 001985/2330368 TA
182.66



6215 33 13103 04/01/2017 4123

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 11 365 04/01/2018
THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.

EMPLOYEE	TERM	INVT	TIME	DATE
9	3	938271	12:16	03-APR-17

CASH 5.70

SUBTOTAL \$ 5.36
TAX \$ 0.34
TOTAL \$ 5.70

ITEM	QTY	SALE/REG	EXT
56	4.00	1.19	4.76

FASTENERS EA 4.00 0.15 0.60

CASH SALE

171 Boston Post Rd
Old Lyme, CT 06371
860-434-7727

Laysville Center
Hardware

Thanks for shopping
The Helpful Hardware Place

Emergency Access Systems, Inc.
P.O. BOX 1811
KINGSTON, RI 02881

(401) 295-7707

Inv # 10175 03/29/17

PAUL GIANQUINTO
PAID IN FULL VISA CARD #0591

OLD LYME TOWN HALL
52 LYME STREET
OLD LYME 06371
1ST SELECTWOMAN B. REEMSNYDER

* * * DUPLICATE of INVOICE # 10175 * * *

VISA AUTH 603883 03/29/17 03/29/17 UPS

~~DUE ON RECEIPT~~ 03/29/17

FRED EMERSON BOAT HOUSE

5000-3	1	1	GRAY SURFACE MOUNT EAS KEYBOX	249.00	249.00
CONFEE	1	1	C/C CONVENIENCE FEE	8.01	8.01

#22836

EMERGENCY ACCESS SYS
376 DRY BRIDGE RD
N KINGSTOWN, RI 02852
(401)295-7707

Merchant ID: 8750 Store #: 0703
Term #: 0001 Ref #: 0002

Phone Order

XXXXXXXXXXXX0591

VISA

Entry Method: Manual

Total: \$ 275.01

OLD LYME CT 166 BOSTON POST RD

03/29/17	13:20:53	257.01
Inv #: 000002	Appr Code: 603883	0.00
Transaction ID: 587088624535034		
Apprvd: Online	Batch#: 000158	18.00
AVS Code: EXACT MATCH Y		
CVV2 Code: MATCH M		
PO #: 10175		275.01

VISA

275.01
275.01
0

SUBCONTRACTOR CHANGE ORDER PROPOSAL WORKSHEET

Sub-Contractor:	First Line Electric, LLC <small>Company Name (Typed or Printed)</small>	Change Order Proposal No.:	3
	Signature	Date:	3/27/2017
COP Description	Provide lighting inverter, rewire switching for exterior doors to be connected with new lighting	Project Name:	Hains Boathouse

Section 1 Quantity	Unit	Description of Material and Equipment	Unit Cost	Lump Sum Cost	Insert "X" If Credit	(Quantity x Unit Cost OR Lump Sum) Total
1	ea	lighting inverter		\$ 1,100.00		\$ 1,100.00
1	ls	wire, connectors, misc materials		\$ 230.00		\$ 230.00

Line #1	Subtotal Costs - Material and Equipment	\$ 1,330.00
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Column A	B	C	D	E	F	G	H	I	J
Labor Classification	No. of Workers	Total Hours	Base Rate Per Hour	Taxable Benefits Per Hour (Cash)	Non-Tax. Benefits Per Hour (Plan)	Gross Pay for Prevailing Rate Job (D+E) x C	Total Cost Per Hour D + E + F	Insert "X" If Credit	Total Hourly Labor Cost C x H
Electricians	1	12	\$ 37.50	\$ 26.19	\$ -	\$ 63.69	\$ 63.69		\$ 764.28
						\$ -	\$ -		\$ -
						\$ -	\$ -		\$ -
						\$ -	\$ -		\$ -
						\$ -	\$ -		\$ -
Additional Items - see page 2 (Linked)									

Line #2	Labor Hourly Costs:	Taxable:	\$ 764.28	Total:	\$ 764.28
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Section 3 Taxes on Labor	%	%	%	Tax/Benefit % Total	% x Total Col G Sec 2: Cost
Social Security Tax:	7.65%	CT Unemployment Tax:	6.80%	Fed. Unemployment Tax:	0.80%
				15.25%	\$ 116.55
Workmen's Compensation Insurance				7.52%	\$ 57.47

Line #3	Subtotal Taxes and Compensation Insurance	\$ 174.02
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Line #4	Total Labor, Materials and Taxes (Total Lines #1 + #2 + #3)	\$ 2,268.30
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Section 4	Overhead and Profit % Mark-up on Contractor's Own Work	Allowed	Cost
\$0.00 to \$5,000	20% \$ 2,268.30	\$15,001 to \$25,000	15%
\$5,001 to \$15,000	17% 2,268.30 \$0.00	\$25,001 and Greater	12%

Line #5	Total Mark-up on Subcontractor's Own Work	\$ 453.66 385.61
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Line #6	Total Subcontractor Own Cost (Lines #4 + #5)	\$ 2,721.96 2,653.91
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Section 5 Trade	Name of other firms associated with change (from attached proposed change order)	Cost
		\$

Line #7	Subtotal of cost associated with this change (No Overhead and Profit may be added on this figure)	
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Line #8	Total of This Change Order (Lines #6 + #7)	\$ 2,721.96
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\$ 2,653.91



Quotation

REXEL INC NEW HAVEN
 130 HAMILTON ST
 NEW HAVEN, CT 06511-5836
 203-865-1211
 Fax 203-624-5152

QUOTE DATE	QUOTE NUMBER	PAGE NO.
03/28/2017	S116590496	1 of 1
CUST PO#:	Emergency Power Sys	
JOB/REL#:		

QUOTE TO:

SHIP TO:

FIRST LINE ELECTRIC LLC
 135 SEBETHE DR
 STE 10
 CROMWELL, CT 06416-1033

FIRST LINE ELECTRIC LLC
 135 SEBETHE DR
 STE 10
 CROMWELL, CT 06416-1033

CUSTOMER NUMBER	CUSTOMER PHONE#	ORDERED BY	SALESPERSON	
100355	860-632-1650	Mike		
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
	LOE-4021		03/30/2017	Yes

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <p align="center">SHIPPING INSTRUCTIONS</p> <p>***MIDNIGHT DELIVERIES TO BE LEFT IN SHED ALWAYS*****</p> </div> <p>LVS DIRECT ITEM CENTRAL EMERGENCY POWER SYSTEM CEPS-240-VOLT Pn: 226044</p>	1100.000/ea	1100.00

All sales transactions are subject to credit approval. Any quotation and all transactions with Rexel are conditioned upon Rexel's Terms and Conditions of Sale located at <http://www.rexelusa.com/terms>. Quotation is valid for 30 days after the date of issue unless otherwise specified with the exception of commodity items. Quotation for commodity items is valid for the day of the quote only unless otherwise specified. All amounts quoted do not include state, local or municipal taxes of any kind. Applicable sales tax will be added at the time of sale.

Subtotal	1100.00
S&H Charges	0.00
Total	1100.00

SUBCONTRACTOR CHANGE ORDER PROPOSAL WORKSHEET

Sub-Contractor:	First Line Electric, LLC	Change Order Proposal No.:	4
	Company Name (Typed or Printed)	Date:	4/3/2017
	Signature	Project Name:	Hains Boathouse
COP Description:	Relocate pole stations, run telephone line to fire alarm panel. Readdress fire devices and program fire alarm panel		

Section 1 Quantity	Unit	Description of Material and Equipment	Unit Cost	Lump Sum Cost	Insert "X" If Credit	(Quantity x Unit Cost OR Lump Sum) Total
1	ea	conduit, connectors, boxes, fire cable, telephone wire and communication jacks		\$ 40.78		\$ 40.78

Line #1	Subtotal Costs - Material and Equipment	\$ 40.78
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Column A	B	C	D	E	F	G	H	I	J
Labor Classification	No. of Workers	Total Hours	Base Rate Per Hour	Taxable Benefits Per Hour (Cash)	Non-Tax. Benefits Per Hour (Plan)	Gross Pay for Prevailing Rate Job (D+E) x C	Total Cost Per Hour D + E + F	Insert "X" If Credit	Total Hourly Labor Cost C x H
Electrician (relocation)	1	6	\$ 37.50	\$ 26.19	-	\$ 63.69	\$ 63.69		\$ 382.14
Electrician (programming)	2	3	\$ 37.50	\$ 26.19	-	\$ -	\$ 63.69		\$ 382.14
						\$ -	\$ -		\$ -
						\$ -	\$ -		\$ -
						\$ -	\$ -		\$ -
Additional Items - see page 2 (Linked)									

Line #2	Labor Hourly Costs:	Taxable: \$ 764.28
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Section 3 Taxes on Labor	%	CT Unemployment Tax:	%	Fed. Unemployment Tax:	%	Tax/Benefit % Total	% x Total Col G Sec 2: Cost
Social Security Tax:	7.65%		6.80%		0.80%	15.25%	\$ 116.55
Workmen's Compensation Insurance						7.52%	\$ 57.47

Line #3	Subtotal Taxes and Compensation Insurance	\$ 174.02
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Line #4	Total Labor, Materials and Taxes (Total Lines #1 + #2 + #3)	\$ 979.08
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Section 4	Overhead and Profit % Mark-up on Contractor's Own Work				% Allowed	Cost
\$0.00 to \$5,000	20%	\$ 979.08	\$15,001 to \$25,000	15%	\$0.00	0.00%
\$5,001 to \$15,000	17%	\$0.00	\$25,001 and Greater	12%	\$0.00	\$

Line #5	Total Mark-up on Subcontractor's Own Work	\$ 195.82
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Line #6	Total Subcontractor Own Cost (Lines #4 + #5)	\$ 1,174.90
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Section 5 Trade	Name of other firms associated with change (from attached proposed change order form(s))	Cost
		\$

Line #7	Subtotal of cost associated with this change (No Overhead and Profit may be added on this figure)	
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Line #8	Total of This Change Order (Lines #6 + #7)	\$ 1,174.90
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